

STATE OF TEXAS §  
COUNTY OF CAMERON §  
TOWN OF LAGUNA VISTA §

**MINUTES OF A REGULAR MEETING  
OF THE LAGUNA VISTA TOWN COUNCIL**

DATE: December 13, 2022  
TIME: 6:00 p.m.  
PLACE: Town of Laguna Vista City Hall

MEMBERS PRESENT: Michael Carter, Mayor  
Johvonne Howard, Council Member Place 2  
Bettina Tolin, Council Member Place 3  
Victor Worrell, Council Member Place 5  
Silke De Gobeo, Council Member Place 6

Alan T. Ozuna, Esq.  
Rendie R. Gonzales, City Manager  
Anthony David, Chief of Police  
Norma Barbosa, Deputy Clerk  
Karen Gustiatis, Building Clerk  
Duvie Alcozer, Building Inspector/Code  
Pura Mireles, Librarian  
Liz Baldwin, Library Clerk

MEMBERS ABSENT: Christopher Romero, Council Member Place 1  
Rolando Gonzalez, Mayor Pro Tem

**ORDER OF BUSINESS**

• **Call to Order**

Mayor Carter called the meeting to order at 6:04 pm.

• **Invocation and Pledge of Allegiance**

Invocation lead by Mayor Carter

• **Roll Call/Excused Absences**

**Motion** was made by Mayor Carter to excuse Council members Romero and Gonzalez  
**Second** was made by Council Member Worrell

**VOTE**

Council Member Howard      Aye      Council Member Worrell      Aye

Council Member Tolin	Aye	Council Member De Gobeo	Aye
Mayor Carter	Aye		

**OPEN FORUM** - At this time, audience is allowed 3 minutes per person to address the Council on any topic. There will be no discussion or formal action taken during this agenda item. The speaker must identify themselves before speaking. A Speaker Request Form must be presented to the City Secretary prior to the meeting.

Corinne Estes spoke to the council.

**NEW BUSINESS** – Discussion, consideration, and possible action on each of the following items:

- **MINUTES** – Consideration and possible action to approve the following minutes:
  - November 9, 2022, Regular Town Council meeting

**Motion** was made by Council Member Howard to approve November 9<sup>th</sup> minutes.

**Second** was made by Council Member Tolin.

#### VOTE

Council Member Howard	Aye	Council Member Worrell	Aye
Council Member Tolin	Aye	Council Member De Gobeo	Aye
Mayor Carter	Aye		

#### Motion Carried

**FINANCIAL REPORTS** – Review of Monthly Financial Reports. (City Manager)

Review of Income Statement, Check Registers, and Balance Sheets. Rendie did advise the council that the Property Taxes are up significantly this month and we are about where we should be.

Council member De Gobeo asked about the LEOSE GL and what it was for. Rendie advised that it is a Police Department training fund. Council Member also asked about the Mix Beverage taxes and the 1/3 going to CDC. Rendie advised she is still looking into this. Lastly Council member De Gobeo asked about the Community Loan and Rendie advised that this is an employee loan through a Community Loan bank that is offered to employees and deducted out of payroll as a payroll liability.

Mayor Carter advised that corrections were needed on the balance sheet for the payables.

**ORDINANCE 2022-08** - Consideration and possible action on **first reading** of ordinance establishing building codes. (City Manager).

Rendie advised this Ordinance is an update of our current ordinance and Mr. Ozuna clarified the update.

Council member De Gobeo asked about the ordinance and the City’s liability in a situation of a propane tank explosion and Mr. Ozuna explained that a governmental entity cannot be liable for failing to impose a regulation.

**Motion** was made by Council Member Tolin to approve first reading of Ordinance 2022-08.  
**Second** was made by Council Member De Gobeo.

**VOTE**

Council Member Howard	Aye	Council Member Worrell	Aye
Council Member Tolin	Aye	Council Member De Gobeo	Aye
Mayor Carter	Aye		

**Motion Carried**

**LVDCD BOARD OF DIRECTORS** – Consideration and possible action REGARDING REMOVAL AND APPOINTMENT OF MEMBERS OF THE Laguna Vista Community Development Corporation Board of Directors. (City Manager)

**Motion** was made by Mayor Carter to table LVDCD Board of Directors until January meeting.  
**Second** was made by Council Member Worrell.

**VOTE**

Council Member Howard	Aye	Council Member Worrell	Aye
Council Member Tolin	Aye	Council Member De Gobeo	Aye
Mayor Carter	Aye		

**Motion Carried**

**RESOLUTION 2022-19**– Consideration and possible action regarding Resolution 2022-19 regarding the selection of the **administration/project delivery service provider** to complete the application and project implementation for the 2023/2024 Community Development Block Program funding administered by the Texas Department of Agriculture. (City Manager)

Rendie advised the council that we went out for RFP’s and the deadline was November 30<sup>th</sup> and we received one single submission from Grantworks therefore Rendie is recommending Grantworks for the 2023-2024Community Development Block Program.

**Motion** was made by Council Member Worrell to appoint Grantworks.  
**Second** was made by Mayor Carter.

**VOTE**

Council Member Howard	Aye	Council Member Worrell	Aye
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Council Member Tolin	Aye	Council Member De Gobeo	Aye
Mayor Carter	Aye		

**Motion Carried**

**RESOLUTION 2022-20**– Consideration and possible action regarding Resolution 2022-20 regarding the selection of the engineering service provider(s) to complete engineering services for the 2023/2024 Community Development Block Program funding administered by the Texas Department of Agriculture. (City Manager)

Rendie advised the council of the three submissions we received for engineering services. A representative from Grantworks did advise that they had good experience working with all three engineering services.

**Motion** was made by Council Member Tolin to appoint Guzman and Munoz Engineering.  
**Second** was made by Council Member De Gobeo.

**VOTE**

Council Member Howard	Aye	Council Member Worrell	Aye
Council Member Tolin	Aye	Council Member De Gobeo	Aye
Mayor Carter	Aye		

**Motion Carried**

**CITY MANAGER REPORT**

Mayor Carter took a moment to commend all staff on the Christmas Event, stating it was fantastic and the best one yet. Mayor Carter stated that it was a great example of how City Government should work and let city employees use their imagination and expertise. Rendie stated that the Tube slide was a big hit and received a lot of positive reviews. Rendie also advised that even though the cost was not in our budget, Crystal was able to get enough sponsorships to cover the additional big-ticket items that the event almost paid for itself.

Rendie reached out to the surrounding Cities of South Padre Island and Port Isabel to plan calendar events for 2023 so there will be less cross over. Mayor Carter also advised that he also talked with Port Isabel and South Padre Island to work together to make the events more fluent and be able to enjoy each other's events.

Rendie summarized on the Grants. ARPA and 2019 Floods & TS Imelda had no change and the Street Improvement has a public hearing on the 20<sup>th</sup> to close out the project and finalize the payout.

Rendie updated on the RFQ's for Town Engineer and CPA are still in process.

Rendie advised we have three applications for the Public Works director she is considering including one of the current department workers Roman.

Rendie updated on Hot advising that we had 6 additional properties register in November and 14 collections letters have been sent out. We will be updating the HOT ordinance in January's meeting to update the placement of the HOT permit number to help establish which properties are registered and which are not.

On the Parks Masterplan Rendie updated on the survey that went out on November 29<sup>th</sup> and so far we have 107 responses. Weekly posts on are scheduled on our FB page and will start on Monday and an additional mass email went out on Friday with a QR code link. Ms. Alexander will do a Public Hearing and Council Update at the January council meeting.

Lastly Rendie briefed the council on the department stats.

**ADJOURNMENT**

**Motion** was made by Council Member Tolin to adjourn.  
**Second** was made by Council Member Howard.

**VOTE**

Council Member Howard	Aye	Council Member Worrell	Aye
Council Member Tolin	Aye	Council Member De Gobeo	Aye
Mayor Carter	Aye		

**Motion Carried**

**Meeting Adjourned at 6:59 pm**

  
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Michael Carter, Mayor

Attest:

  
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Crystal Chapa, City Secretary